THE FLETCHER SCHOOL
TUFTS UNIVERSITY

Application Requirements by Degree Program or Pathway

Degree	Essays	Resume	Test Scores	English Proficiency Test (*if Applicable)	Transcripts	Letters of Recommendation
MALD	• Essay 1 • Essay 2	Yes	GMAT or GRE	TOEFL or IELTS	Transcripts in English	2 required, a 3rd is optional
MA	• Essay 1 • Essay 2	Yes	GMAT or GRE	TOEFL of IELTS	Transcripts in English	2 required, a 3rd is optional
MIB	• Essay 1 • Essay 2	Yes	GMAT or GRE	TOEFL or IELTS	Transcripts in English	2 required, a 3rd is optional
LLM	• Essay 1 • Essay 2	Yes	None required	TOEFL or IELTS	Transcripts in English	2 required, a 3rd is optional
MATA	• Essay 1 • Essay 2	Yes	GMAT or GRE	TOEFL or IELTS	Transcripts in English	2 required, a 3rd is optional
PhD	• Essay 1 • Essay 2 • PhD Essay • Dissertation Proposal • Master's Thesis or Writing Sample	Yes	GMAT or GRE	TOEFL or IELTS	Transcripts in English	3 required
MYF pathway	• Essay 1 • Essay 2 • MYF Essay	Yes	GMAT or GRE	TOEFL or IELTS	Transcripts in English	2 required, a 3rd is optional
Exchange	• Essay 1	Yes	GMAT or GRE (optional)	TOEFL or IELTS	Transcripts in English	1 Required
Reapplicants*	• Updated Essay 1 • Essay 2 • Reapplicant Essay	Yes – updated	GMAT or GRE (updated scores are optional)	TOEFL or IELTS (updated scores are optional)	Transcripts in English for any new coursework	1 Additional

*Previously admitted re-applicants should contact Fletcher Admissions for specific instructions.

Spring 2019 Enrollment Application Deadlines

Deadline	MALD	MA	MATA	MIB	LLM	PhD	MALD/MIA dual degree**
Final Deadline	October 15, 2018	N/A		October 15, 2018			N/A

Fall 2019 Enrollment Application Deadlines

Deadline	MALD	MA	MATA	MIB	LLM	PhD	MALD/MIA dual degree**
Early Notification (Non-binding)	November 15, 2018		N/A	November 15, 2018		N/A	N/A
Regular Notification (Scholarship Priority Deadline)	January 10, 2019			January 10, 2019		N/A	N/A
Final Deadline	February 10, 2019		N/A	March 1, 2019		December 20, 2018	February 10, 2019

** Note that candidates applying to the **MALD/MIA dual degree program with St. Gallen University** should apply to The Fletcher School **only**. Please select the MALD degree application option, and then select "MIA (St. Gallen)" found in the dual degree section of the application.

Map Your Future Program (MALD & MIB)

Enrollment Term	Deadline	Date
Fall 2021	Regular Notification	December 20, 2018
	Final Deadline	June 20, 2019

APPLICATION INSTRUCTIONS

The following instructions regarding required materials are in the order that the items appear in our online application. Please note that not all of the items listed below are required for every applicant. For helpful application tips, check out the Fletcher Admissions Blog at http://sites.tufts.edu/fletcheradmissions/

- **☐ *Online Application for Admission***
    - o *Required for ALL degree programs*
    - o Application materials and supporting documents become the confidential property of The Fletcher School and cannot be returned. We suggest that, for your own records, you retain a copy of the application and make a copy of those documents that are not confidential.

- **☐ *Academic Transcripts (Grade Reports)***
    - o *Required for ALL degree programs*
    - o Transcripts are required for ***all*** academic work that contributed directly to your undergraduate and other postsecondary degree(s). You should submit scanned copies of official transcripts with your online application. Before enrolling at Fletcher, you will be required to submit ***original hard-copies of official transcripts***.

- **☐ *Résumé***
    - o *Required for ALL degree programs*
    - o Provide a current résumé that includes information on, and dates of, your educational history; employment; academic honors and awards; international travel; scholarships; publications; and extracurricular, community and volunteer activities. Your résumé should be no more than two pages.

- **☐ *Standardized Test Score Report***
    - o *Required for ALL degree program applicants **EXCEPT** LLM and Exchange program applicants.*
    - o Please submit either the **Graduate Record Examination** (GRE) or the **Graduate Management Admissions Test** (GMAT). Subject tests of the GRE are not required.
    - o Applicants must contact the appropriate testing service to have official score reports sent to The Fletcher School. For the GRE or TOEFL, the institutional code is **3399**. For the GMAT, the institutional code is **7JB-L3-70**. No department codes are required.
    - o Applicants must sit for any required exam by the application deadline.

- **☐ *English Proficiency Test Score Report***
    - o *Required for ALL degree programs per these criteria:*
        - ▪ International applicants who **have not earned** a prior undergraduate degree (lasting at least three years), or graduate degree (lasting at least two years) in which English was the language of instruction **are required** to submit test scores from **one** of the following as proof of English proficiency:
            1. Test of English as a Foreign Language (**TOEFL**) with a score of at least 100 (25 on each subsection)
                - ▪ Please request that an official score report is sent to us by using institution code **3399**.
            2. International English Language Testing System (**IELTS**) with a score of at least 7 (7 on each subsection)
                - ▪ We can verify Test Report Forms electronically. Please request IELTS to send us your score report and let us know the corresponding **TRF number**.
    - o Applicants must contact the appropriate testing service to have official score reports sent to The Fletcher School.
    - o Applicants must sit for any required exam by the application deadline.

- **☐ *Letters of Recommendation***
    - o *Required for ALL degree programs per these criteria:*
        - ▪ **MALD/ MA/ MIB/ LLM/ MATA applicants** must submit two letters of recommendation. A third letter is optional.
        - ▪ **PhD applicants** are required to submit three letters.
        - ▪ **Exchange** program applicants must submit one letter.
    - o We suggest that at least one letter come from a faculty member, academic dean, or an advisor familiar with your academic performance. At least one letter should come from a professional supervisor, mentor, or colleague.
    - o Please do not hold up the submission of your application while you are waiting for your letter writers to submit their evaluations. We encourage you to follow up with them directly if the letters have not been submitted soon after the application deadline.

- **☐ *Essay One***
    - o *Required for ALL degree programs*
    - o *500-750 words, single-spaced, Arial 12-point font*
    - o **Prompt:** Fletcher's Committee on Admissions seeks to ensure that there is a good match between each admitted student and the School. Please tell us your goals for graduate study at Fletcher and for your career. Describe the elements of your personal, professional, and/or academic background that have prepared you for your chosen career path. Why is The Fletcher School the right place to pursue your academic objectives and to prepare you to meet your professional goals? Why have you selected the degree program to which you are applying? If you are planning to pursue a dual degree, please be sure to address this interest in essay one.

□ ***Essay Two***
  o *Required for ALL degree programs __EXCEPT__ Exchange program applicants*
  o *300 words maximum, single-spaced, Arial 12-point font*
  o **Prompt:** While at Fletcher, students learn from each other and share their experiences. One of the goals of The Fletcher School's admissions process is to bring together students from different countries, regions of the U.S., backgrounds, professional experiences, and educational disciplines. We invite you to tell us who you are and the perspective you will add to the Fletcher community. Please select and answer **one** of the following questions:
      1. We are shaped by the places we live. Tell us about the city, town, or region that you consider to be your "hometown," – that place where you lived for most of your life or to which you feel most connected. What makes this place special and how has it contributed to who you are now?
      2. Describe an experience (academic, personal, or professional) that contributed to your interest in the study of international affairs or an international career.
      3. Share an anecdote or details about an experience or personal interest that you have not elaborated upon elsewhere in your application.

□ ***Reapplicant Essay***
  o *Required for students who have **previously applied** to The Fletcher School*
  o *500 words maximum, single-spaced, Arial 12-point font*
  o **Prompt:** Please explain how your candidacy has changed since your last application.

□ ***Map Your Future Essay***
  o *Required for students applying via the **Map Your Future Pathway (for current college seniors/ recent graduates)***
  o *500 words maximum, single-spaced, Arial 12-point font*
  o ***Prompt:*** What professional opportunities do you plan or hope to pursue during the next two years? What do you hope to learn and what skills do you hope to cultivate?

□ ***PhD Essay***
  o *Required for students applying to the **PhD program***
  o *500 words maximum, single-spaced, Arial 12-point font*
  o ***Prompt:*** Please explain why you believe a PhD from a multidisciplinary program in international affairs at a professional school, as compared with a doctorate from a conventional program in a single academic discipline, advances your intellectual and professional ambitions.

□ ***PhD Dissertation Proposal***
  o *Required for students applying to the **PhD Program***
  o *1,500 words maximum, single-spaced, Arial 12-point font*
  o Please upload a document containing your PhD proposal. Your PhD Proposal should include:
      ▪ A researchable topic: what question do you propose to study and what evidence are you bringing to bear?
      ▪ A brief overview of the literature of the field
      ▪ A short description of the proposed research methodology: how does your research question fit into the existing body of scholarship? How do you propose to answer your research question? What methodologies do you propose to use?

□ ***Master's Thesis or Writing Sample***
  o *Required for students applying to the **PhD Program***
  o *Approximately 40 pages, in English*
  o Please upload a copy of your thesis to the online application. If your master's program did not require the writing of a thesis, you can provide a substantial writing sample as a substitute, so long as you are the sole author.

□ ***Application Fee of $80***
  o *Required for ALL degree programs __EXCEPT__ found candidates affiliated with the below categories*
  o The application fee is payable through the online application by credit card or ACH. You must first submit your application, and then submit the application fee via the Application Status Page.

Fee waivers are available to applicants who are affiliated with the following academic and service programs:

- AmeriCorps Volunteers (currently serving)
- BLAC Board Scholars
- Charles B. Rangel International Affairs Summer Enrichment Program Participants
- Charles B. Rangel Fellows
- Exchange Program candidates
- Harambe Entrepreneurship Alliance Fellows
- Map Your Future candidates
- MATA Program candidates
- McNair Scholars

- Peace Corps Volunteers (currently serving)
- Pickering Fellows
- PPIA Fellows
- Teach for America (currently serving)
- Teach for China (currently serving)
- Truman Scholars
- Tufts undergraduates (currently enrolled)

□ ***On-Campus Evaluative Interview*** *(optional)*
  o An on-campus evaluative interview is an excellent way for you to share information about yourself and to learn how The Fletcher School will meet your academic and career goals. The interview is recommended, but not required. Interviews are held throughout the fall semester, generally before the application is submitted, and availability is limited. Additional information regarding the interview process and scheduling can be found at http://fletcher.tufts.edu/Admissions/Experience-Fletcher/Visit-Fletcher. Note that you will need to submit a résumé to schedule your on-campus interview.

□ ***Virtual Evaluative Interview (****optional****)***
  o For applicants outside the Boston area who are unable to join us at Fletcher for an on-campus interview, we also offer the opportunity to participate in a virtual interview. Like on-campus interviews, virtual interviews are optional, but they can provide valuable supplemental information for your application. Additional information regarding the interview process and scheduling can be found at http://fletcher.tufts.edu/Admissions/Experience-Fletcher/Virtual-Offerings. Note that you will need to submit a résumé to schedule the virtual interview.

□ ***Fletcher Scholarship Application*** *(if applicable)*
  o To be considered for scholarship aid from The Fletcher School, you must complete and submit the Scholarship Application form. Students who do not submit will not be considered for any scholarship aid. You can access this form within the online application.