



Jebsen Center Research Awards Opportunities and Guidelines

The Jebsen Center for Counter-Terrorism Studies was established at The Fletcher School, Tufts University in September 2005. Its mission is to increase the understanding and competency of counter-terrorism professionals. To accomplish this mission, the Jebsen Center funds a robust research and analysis program, hosts conferences and a visiting fellows program, and conducts outreach activities. We promote research and dialogue with an emphasis on predicting, preventing, and preempting terrorist activity, focusing on soft power, smart power, and hard power solutions.

A crucial part of our research and analysis program is focused on the support and development of interdisciplinary student research that has an application to the field of counter-terrorism. Research proposals from students representing a variety of disciplines are welcomed. Funding is made on a rolling basis throughout the academic year. The Jebsen Center, in its support of student research, emphasizes its flexibility in terms of research topics, disciplines, deliverables, and project structure. We encourage students to work with Jebsen Center staff and their professors to craft a deliverable that can also be used to fulfill both Jebsen Center research award criteria as well as academic or thesis/dissertation requirements. In addition, the Jebsen Center considers student research projects to be a valuable source for the development of larger, Center-run research projects funded by foundations, governments, and international organizations. Funded students may have the opportunity, therefore, to develop their ideas into major research undertakings and serve as project leads.

Senior Research Fellows

The Jebsen Center recognizes select counter-terrorism experts who are established professionals as Research Fellows. These awards are made by invitation only and are limited to exceptional academics and practitioners in the field of counter-terrorism. Current Jebsen Center Senior Research Fellows are: Rohan Gunaratna, Institute of Defence and Strategic Studies; John Ellis, Sand Hills Partners; and Andrea Dew, U.S. Naval War College.

Research Associates

Current Ph.D. candidates at The Fletcher School or other greater Boston university programs are eligible for Research Associate awards. These awards may be used for travel and expenses related to field research or other long-term activities (official interviews, surveys, conference attendance) to support a dissertation topic. **Research Associate awards can be requested for any amount up to \$6,000 (with higher awards considered in special circumstances).**

Research Assistants

Graduate students pursuing a master's degree in law and diplomacy, public policy, international relations, or a related field are eligible for Research Assistant awards. These awards may be used to support independent, research-related travel or other activities, often conducted over academic breaks (during the academic year or over the longer winter and summer breaks). **Research Assistant awards can be requested for any amount up to \$3,000 (with higher awards considered in special circumstances).**

Guidelines for Research Associate and Research Assistant Awards:

Each applicant (or team of applicants) is required to:

- Submit a 5-page maximum (12-point Times New Roman font, double-spaced) proposal following the template provided on the following page;
- Include solid and well-developed project approach, timeline, activities, and deliverables;
- Propose a project that has a clear application to the field of counter-terrorism—and specifically, to the Jebsen Center's proactive focus on prediction, prevention, and preemption—regardless of discipline;
- Submit a detailed project budget that includes travel and other direct expenses related to hands-on research, within the limits stated above per award type. It may be helpful to include a total projected budget as well as an acceptable partial funding amount in the event that full funding is not possible;
- As part of the application process, meet with a representative from the Jebsen Center for an in-person interview and review of the research proposal, to include feedback and modifications if necessary;
- If an award is granted, recipients are expected to regularly report on project progress and to submit, at the close of the award period, a full expense report and a final deliverable to be determined by the researcher and Jebsen Center staff (often a research paper or other comparable product).



RESEARCH PROPOSAL TEMPLATE

PROPOSALS SHOULD BE SUBMITTED IN 12-POINT TIMES NEW ROMAN FONT, DOUBLE-SPACED
5 PAGES MAXIMUM

MEMORANDUM

To: Jebesen Center for Counter-Terrorism Studies
From: (Name, address, email address, phone number, and fax number of principal researcher)
Subject: (Title of research proposal)

1. **Project Summary:**

This is the most important part of the application. Please be as specific, yet as concise, as possible.

- a. In paragraph form, provide an abstract of the proposed research initiative;
- b. Review of the state of the field/other research exploring similar topics;
- c. Project's unique approach, significance, and specific policy relevance;
- d. Research objectives;
- e. Methods to be employed;
- f. Project timeline;
- g. Planned use of the results (publication, policy implementation, etc)

2. **Project's Anticipated Contribution to Counter-Terrorism Studies**

Explain the predictive, preventive, and/or preemptive elements/applications of the research. Detail any anticipated student participation or other educational benefit in or from the project. State if and how the project will benefit your school or the counter-terrorism studies of others.

3. **Researcher Biography, Qualifications, Status, and Prior Results**

- a. In paragraph form, provide a short biography with resume highlights;
- b. Provide a paragraph on the personal qualifications of the researcher, including academic background and research experience. List any previous research grants and provide a summary of completed work, applicable publications, etc. Also, provide any background information that will help the selection committee better understand your proposal.

4. **Budget**

This section should be as detailed as possible and must include the following:

- a. **Travel:** Include travel purpose, location, length of stay, and estimated cost of each trip, including conference attendance, transportation, lodging, and all related costs. Per diem and lodging rates for domestic and foreign travel should be estimated according to the U.S. federal government standard rates (available at www.gsa.gov/perdiem).
- b. **Other:** Any other anticipated expenses, including equipment, books, visas, etc.

Note: It is helpful to the selection committee to include a total amount requested in the proposed budget as well as an acceptable partial funding amount should the committee warrant funding your proposal, but not have sufficient funds available to fully fund your request.

5. **Attachments**

- a. **Applicant CV/Resume**
- b. **Internal Review Board Documentation (if human subjects will be used in research)**
Full Fletcher IRB guidelines and related forms are available at <http://fletcher.tufts.edu/IRB/>.

6. **Please forward your proposal via email, fax or regular mail to:**

Stacy Neal, Associate Director, External Affairs
[Jebesen Center for Counter-Terrorism Studies](http://www.jccts.tufts.edu), The Fletcher School, Tufts University
160 Packard Avenue, Cabot 505, Medford, MA 02155 USA
tel: +1 617-627-4740 fax: +1 617-627-5436 email: stacy.neal@tufts.edu
(mail or email correspondence subject line: Research Award Proposal)