

GLOBAL MASTER OF ARTS PROGRAM

Application for Admission

DEAR APPLICANT:

Thank you for your interest in The Fletcher School's Global Master of Arts Program (GMAP). You should submit all application materials directly to the GMAP office. If you have any questions regarding the GMAP admissions process please contact the GMAP office by phone at 617-627-2429 or email at fletcher-gmap@tufts.edu. Our fax is 617-627-3540.

The GMAP office accepts applications from September to February for GMAP March and from February to June for GMAP July. The final deadline for GMAP March is February 1 and the final deadline for GMAP July is June 1. The Admissions Committee reviews applications monthly and we notify applicants within two weeks of the decision.

APPLICATION CHECKLIST:

- Application for Admission
- Official Academic Transcript(s) (Signed and/or sealed by college/university)
- Two Letters of Recommendation
- Letter of Understanding
- \$70 Application Fee (Please make the check or money order payable in U.S. dollars to "The Trustees of Tufts College")
- Essay Responses
- Official TOEFL Scores (international applicants only)
- Résumé or CV

Application materials and supporting documents are the confidential property of the Admissions Committee and are not returnable. Therefore, we suggest that you make a copy of the application and supporting documentation for your own records. We appreciate your interest in The Fletcher School and look forward to receiving your application.

The long-standing policies of Tufts University and The Fletcher School are to support equal opportunity for all persons. No individual shall be denied admission or be otherwise discriminated against because of race, color, sex, sexual orientation, age, marital or veteran status, religion, national or ethnic origin, or disability.

Please complete all forms and answer all questions carefully and completely.
When the application is complete, sign, date, and submit all required materials to:

THE GLOBAL MASTER OF ARTS PROGRAM
The Fletcher School of Law and Diplomacy
Tufts University
160 Packard Avenue, Cabot 503
Medford, MA 02155-7082
U.S.A.

GLOBAL MASTER OF ARTS PROGRAM

APPLICATION FOR ADMISSION

Please type your application, using the space provided on the form; you may include additional sheets when necessary. To ensure proper handling, include your name on all additional sheets. Sign and date the application form.

ACADEMIC TRANSCRIPTS

You must provide one official academic transcript for each college or university attended. We will accept your transcripts on official school stationery that are sent directly by you or your academic institution to The Fletcher School. Appropriate university officials should certify these records, and records should state the degree conferred. Students graduating from non-U.S. institutions must submit certified translated academic records in addition to the original transcript. Those who have participated in overseas programs must submit official transcripts from the host institution(s) whenever possible.

LETTERS OF RECOMMENDATION

GMAP requires two letters of recommendation from individuals who have supervised your work and know you well. The recommendation consists of two parts: the recommendation form and a separate letter of reference. The recommendations can be sent directly to the Fletcher School, or they can be returned to you and you can submit them with the rest of the application. Please see the recommendation form for specific instructions.

LETTER OF UNDERSTANDING

This letter acknowledges your employing organization's endorsement of your participation in the program and may or may not include the organization's willingness to provide financial support. Self-employed applicants are not required to submit this letter.

APPLICATION FEE

Enclose a non-refundable \$70 application fee with your application materials. Please make the check or money order payable in U.S. dollars to "The Trustees of Tufts College."

ESSAY QUESTIONS

The essay questions are very important parts of the application. Please conform to the length guidelines.

RÉSUMÉ OR CV

Please attach a current résumé/CV that clearly provides information on employment, academic honors and awards, international experience and travel, and extracurricular activities.

TOEFL

International applicants who graduated from institutions where English is not the language of instruction or who do not use English as the primary means of communication at their jobs are required to submit Test of English as a Foreign Language (TOEFL) scores. A score of 600 or above on the standard TOEFL, 250 or above on the computer-based test (CBT) TOEFL and 100 or above on the Internet-based test (IBT) is generally considered evidence of sufficient English language ability. Normally test results will take a minimum of two weeks to arrive at Fletcher. The TOEFL institutional code number for Fletcher is 3399.

APPLICATION DEADLINES, ACKNOWLEDGEMENT, AND NOTIFICATION

We review applications on a monthly basis beginning in September. The deadline for GMAP March is February 1 and the deadline for GMAP July is June 1. We acknowledge receipt of your application materials immediately and inform you of any incomplete requirements via e-mail.

INTERVIEW

Telephone interviews are arranged once an application is complete and ready for review. Prospective applicants visiting the Boston area are encouraged to visit the school.

COST AND FINANCIAL AID

Tuition for both GMAP March and July classes of 2010-2011 is \$65,000. Costs for subsequent academic years normally increase by three to six percent. This amount includes educational expenses, laptop and software, class materials, and room and board for the three residential sessions. It does not include travel to and from the residential sites (two on the Tufts campus and one at an international location) or local Internet service provider costs. The program offers a limited number of partial scholarships. If you would like to be considered for financial aid, please complete the financial assistance application and submit it with your application. U.S. citizens and permanent residents may apply for government loans through the Stafford Loan Program (a maximum of \$21,500 per year). Applicants interested in doing so must complete the Free Application for Federal Student Aid (FAFSA <http://fletcher.tufts.edu/admissions/loans.shtml>). The Tufts University/Fletcher School code number for the FAFSA is 002219.



THE FLETCHER SCHOOL

TUFTS UNIVERSITY

GLOBAL MASTER OF ARTS PROGRAM

NAME _____
LAST (FAMILY) FIRST MI PREFERRED

U.S. SOCIAL SECURITY NUMBER (IF APPLICABLE)

DATE OF BIRTH (MM/DD/YYYY)

PROGRAM GMAP March 2010-2011

GMAP July 2010-2011

CURRENT CONTACT INFORMATION

CURRENT MAILING ADDRESS (NON-P.O. BOX)

CITY STATE ZIP UNTIL

COUNTRY (IF NOT U.S.)

TELEPHONE (HOME)

(WORK)

(SKYPE NAME IF APPLICABLE)

FAX (HOME)

(WORK)

E-MAIL (HOME)

(WORK)

PERMANENT ADDRESS AND PHONE (IF DIFFERENT FROM CURRENT)

GENDER Female Male

CITIZENSHIP United States U.S. Permanent Resident (Alien Registration Number: _____)
 Veteran (if U.S. Citizen or Permanent Resident)
 Non-U.S. Citizen (Please complete the VISA INFORMATION section below)

VISA INFORMATION (non-U.S. Citizens only)

Country of Citizenship: _____ Place of Birth (Country): _____

If you are currently in the U.S. on a valid visa, please indicate which type (F-1, B-2, etc.): _____

Date issued: _____ Date of expiration: _____

(Photocopy your visa and immigration documents and include these copies with your application)

If you do not have a visa that allows for full-time study in the U.S., you must apply for a new F-1 student visa. As part of this process, please include certification from your financial institution that you will have sufficient funds to cover your full year of expenses. Please complete the Application for Financial Assistance if applicable.

ETHNICITY (Optional—U.S. citizens and permanent residents only)

African American

Asian/Pacific American

Native American

Caucasian

Hispanic/Latino/Chicano/Puerto Rican

Other (specify) _____

GLOBAL MASTER OF ARTS PROGRAM

HAVE YOU APPLIED TO THE FLETCHER SCHOOL BEFORE? No Yes, for admission in _____

HOW DID YOU LEARN ABOUT GMAP? _____

EMPLOYMENT EXPERIENCE

Complete this section of the application and attach a current résumé/CV.

In chronological order (beginning with most current), please list your work experience.

EMPLOYER	POSITION	DATES OF EMPLOYMENT	FULL OR PART TIME	REASON FOR LEAVING

COLLEGES AND UNIVERSITIES ATTENDED (List all colleges and universities attended in chronological order)

COLLEGE/UNIVERSITY	LOCATION	DATES ATTENDED	DEGREE	DATE AWARDED	MAJOR/ FIELD OF STUDY

Have you ever had to withdraw from or repeat a term at any educational institution? Yes No

Have you ever been dismissed or suspended from any educational institution or place of employment? Yes No

If you answered “yes” to either of the preceding questions, please attach a separate statement.

EMERGENCY CONTACT INFORMATION

NAME _____

ADDRESS _____

CITY STATE ZIP COUNTRY _____

TELEPHONE (HOME) RELATIONSHIP TO APPLICANT _____

GLOBAL MASTER OF ARTS PROGRAM

LANGUAGE PROFICIENCY

NATIVE LANGUAGE _____

Foreign language(s): Please indicate proficiency level—beginning, intermediate, advanced, or fluent. Please note that successful completion of GMAP includes proficiency in a second language. If English is your native language, proficiency in a second language will be measured through required written and oral exams. If English is not your native language and your studies through high school were conducted in a language other than English, you have already fulfilled this requirement.

LANGUAGE	READING	WRITING	SPEAKING
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

If applicable, when did (will) you take the TOEFL? _____
 If known, what is your score? _____

ACTIVITIES/ INTERESTS

ACTIVITY	DATES	OFFICES HELD (INDICATE IF APPOINTED OR ELECTED)
_____	_____	_____
_____	_____	_____
_____	_____	_____

LETTERS OF RECOMMENDATION

Please provide the names and telephone numbers or e-mail addresses of your recommenders.

RECOMMENDER ONE (NAME, TITLE) _____

TELEPHONE NUMBER/E-MAIL ADDRESS _____

RECOMMENDER TWO (NAME, TITLE) _____

TELEPHONE NUMBER/E-MAIL ADDRESS _____

GLOBAL MASTER OF ARTS PROGRAM

LETTER OF UNDERSTANDING

Please provide a letter of understanding from a senior official at your employing organization. This letter should be written on company letterhead and state that your employer endorses your participation in the program, is aware of the time demands, will grant you the necessary time off to attend residencies, and, if applicable, is willing to provide financial assistance. Applicants who are self-employed are not required to submit this statement.

ESSAY QUESTIONS

Please answer the following questions. Responses should be typewritten and double-spaced.

1. What are your specific professional goals? How will Fletcher's Global Master of Arts Program help you achieve them? (400-600 words)

AND

2. Taking into account your position and your organization's place in world affairs, briefly describe the three most important challenges facing your organization today. (300-500 words)

CERTIFICATION

I hereby certify that the information I have given on this application is complete and accurate in every respect. The responses I have submitted as an applicant for admission are my own work, and I have read and understood the application instructions and process. I understand and agree that any misrepresentation may be cause for denial and revocation of admission or subsequent dismissal from The Fletcher School.

SIGNATURE

DATE

GLOBAL MASTER OF ARTS PROGRAM

LETTER OF RECOMMENDATION

Instructions for Applicant

GMAP requires two letters of recommendation from individuals who have supervised your work and know you well. **The recommendation consists of two parts: this recommendation form and a separate letter of reference.** The recommenders may send this completed form and the letter directly to The Fletcher School at the address provided below, or they may return them to you in a sealed envelope and you can submit them with the rest of the application.

Please sign and date: I hereby waive my right of access to this recommendation on the understanding that it will be considered CONFIDENTIAL and used only in connection with my admission to and study at The Fletcher School of Law and Diplomacy. I further understand that I am not required to execute this waiver as a condition for admission, financial aid, or other services or benefits.

APPLICANT SIGNATURE

DATE

Instructions for Recommender

Step 1: Preparing the Recommendation

The GMAP recommendation consists of two parts: this form and a separate letter of reference. Please complete the form and then discuss the applicant's strengths and weaknesses in the letter. You may evaluate the applicant's general intellectual ability (quickness or grasp of concepts, insight, appreciation of nuances, etc.); analytical abilities, as well as critical powers of reasoning; and competence in group discussion, oral reporting, and written work. Please also discuss the applicant's ability to complete a rigorous graduate program successfully while working full time for his/her organization, and describe the applicant's experience working in international teams and with international projects.

Step 2: Submitting the Recommendation

Please return the completed recommendation form and the supporting letter to the applicant, or you may submit it directly to The Fletcher School at:

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GLOBAL MASTER OF ARTS PROGRAM

The Fletcher School's Global Master of Arts Program is designed to provide graduate education in international affairs to professionals already established in public, private, and non-profit sector careers. The core curriculum of this program includes courses in:

- | | |
|---|-----------------------------|
| Security Studies | International Politics |
| International Trade Economics and Investment | International Finance |
| International Negotiation | Transnational Social Issues |
| International Organizations (GMAP March) | Leadership and Management |
| International Business and Economic Law (GMAP July) | |

APPLICANT NAME (please print) _____ has applied for admission to The Fletcher School's Global Master of Arts Program (GMAP) and has given your name as a reference. In particular, we are interested in knowing whether the applicant is sufficiently prepared for graduate work in international affairs, while at the same time continuing career responsibilities and contributing to the program.

NAME OF RECOMMENDER (please print): _____

For how long and in what capacity have you known the applicant? _____

Personal Characteristics	Outstanding	Very Good	Good	Average	Below Average	No Basis for Judgment
Intellectual ability						
Analytical ability						
Motivation and diligence						
Originality, resourcefulness, and initiative						
Judgment and common sense						
Emotional stability and maturity						
Integrity						
Leadership qualities						
Professional potential						
Ability to work with others						
Ability in oral expression (English)						
Ability in written expression (English)						

In comparison with his/her peers, how would you rate the applicant's intellectual ability?

- Top 5%
 Top 10%
 Top 25%
 Top half
 Lower half

SIGNATURE _____

DATE _____

TITLE, EMPLOYER _____

ADDRESS _____

TELEPHONE NUMBER/E-MAIL ADDRESS _____

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SIGNATURE

DATE

TITLE, EMPLOYER

ADDRESS

TELEPHONE NUMBER/E-MAIL ADDRESS